



The Studio
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September 2026

Dear Craftsman

We are pleased to offer you a table at the KDF SUMMER SHOW on May 21st & 22nd 2027. Your contract is included, along with other important information & forms. Please fill these in asap & return to the LDF office. Remember, the details you fill in on your contract are the information we use when compiling the catalogue, so make sure all contact details etc are correct. Also, read the 'Terms & Conditions' (T&C's) & contact us with any questions.

PLEASE READ THIS LETTER CAREFULLY. THERE IS A LOT OF IMPORTANT INFORMATION INCLUDED

Confirm your table: Please can you let us know ASAP if you are planning to attend this event & return your contract within 4 weeks. If we have not received it by then, you run the risk of losing your table to another craftsman. It really helps if you can confirm your table now. We need to know what space we have available for other exhibitors as early as possible. Please confirm with us even if you always come, we never assume that anyone is attending ! If you are unsure whether you will be able to attend, please discuss with us. If we are aware of your situation, we can try to help.

Table size: You are able to select the table size you require on your contract, but there is a limited number available of some table sizes & some sizes are only available in certain positions, so tables will be offered on a 1st come, 1st served basis. If we cannot offer you the size you requested, we will contact you to confirm what size you can have. Small tables (4ft) are in great demand, so we generally do run out of this size.

Fees: Fees can be paid in various ways - see Terms & conditions (T&C's). If you pay your table fee IN FULL by the date shown on your contract, you will receive a £30 discount. 20% VAT is included in the table fees. We are offering the standing order payment in 12 installments again to exhibitors who attend more than one of our shows. (More info on this attached)

Loading bay: As usual you will need to request a KDF vehicle pass on your contract if you wish to use the loading bay at the venue. Please can you plan your unloading in advance of the show. The loading bay is not a car park. Once on the loading bay, you must unload your vehicle as quickly as possible & move your vehicle before you begin to set up your table. If you are travelling on your own, we have porters available to help you (a porter can also be booked in advance for your sole use - £10/30 mins). We are considering having timed unloading slots this year, as this works well at our other venue.

Parking: Once you have left the loading bay, the parking of your vehicle is not our responsibility. Please plan in advance where you will be parking (there are suggestions on the KDF website). We hope we will be able to offer the usual reduced price parking tickets for the Town Hall Car Park, & will send out more information on this shortly.

Setting up: Set up on Friday is from 8am. No exhibitors are allowed in before this time for any reason. We will also have our usual set up on Thursday Evening from 6.00-9.00. This is useful for dropping off stock & beginning your set up & therefore taking pressure off Friday morning.

Catalogue Advertising: Our show catalogue is very popular & we not only give this out free of charge to all visitors at the show, but also post some out after the show to customers who were unable to attend. We will have our usual catalogue adverts available & a booking form for catalogue advertising is attached. We will also be sending out a digital version to our mailing list.

Website: Our website is now incredibly busy. There will have a specific page for the Summer Festival which will include an exhibitor list. All KDF exhibitors will also be eligible to have a "business card" on *THE LIST*, our directory for all things small. We need photos & contact info for this. Many of you have already provided this but if not, please send us a photo we can use asap.

Table positions: We will endeavour to keep regular exhibitors as near to their usual spots as we can. If you have any **ESSENTIAL** requirements for your table position (eg, end of a row, wall stand etc) please let us know **NOW**, as we have already started to design our floorplans. We cannot guarantee to fulfil all requests but we will do our best.

Accommodation: We have special rates for the Copthorne Tara Hotel & also the Holiday Inn Kensington. Both are only a 5 minute walk from the venue. Codes for the Holiday Inn are on our website, but remember, always check out hotel search websites too, as they may have better discounts than we are able to arrange (bear in mind that they may not include breakfast & a cancellation option). Although we do have a special rate for the Copthorne Tara Hotel, we no longer recommend this hotel as we have had many complaints about the cleanliness & other problems, so you will not find the code for them on our website. Please just email us if you would like their discount code.

New exhibitors should check out the Hotel list on our website, which lists all the Hotels that have been recommended by Exhibitors in the past.

PIMA: The Perfection in Miniature Awards are back! This year the competition will be open to EVERYONE, not just KDF Exhibitors, so it will be an exciting competition. First prize is £6000 so well worth having a go. More information can be found attach below.

Refusals: Please let us know immediately if you are unable to attend the show. There is no penalty for passing a year if you need. Please discuss ANY problems about the contract NOW.

LDF Office: The LDF office generally open from 11.00 – 17.00 weekdays. The best way to contact us is by email, but we are happy for you to call us too, either on our office line or on my mobile +44 07976 715 679.

Once we have received your contract, we will post you a confirmation letter. After this all updates on the show will be sent by email, this includes the March Update letter. **IT IS VITAL THAT WE HAVE AN UP-TO-DATE EMAIL ADDRESS FOR YOU AT ALL TIMES.** If you do not have an email address registered with us, we will send you any vital updates by post.

Please contact us if you have any questions.

Charlotte Stokoe

Charlotte Stokoe
LDF Organiser

KENSINGTON DOLLSHOUSE FESTIVAL - SUMMER SHOW

Exhibitor Contract - May 21st & 22nd 2027

Business Name: _____

Your Name: _____ Telephone No (for catalogue): _____

Address: _____ Email: _____

_____ Website: _____

Postcode: _____ Facebook: _____

County/region: _____ Instagram: _____

Country: _____ Etsy: _____

Tel No (LDF use only): _____ Other: _____

Please give a summary of your products in approx 12 words: _____

Please tick the appropriate boxes:

Do you require a vehicle pass the loading bay: Yes ☐ No ☐

Trade discount (25% upwards) ☐

Which other shows will you attend in 2027: _____

Fast Mail order ☐

1:24 or smaller products ☐

What year did you 1st attend KDF? _____

You are allowed two staff members per table, Please fill in the names you want printed on your LDF badges. If you are unsure the names of the people attending, just put Business name only (BNO)

Badge 1: _____

Badge 2: _____

The following KDF promotional material is available for you. We are happy to send as many as you need. Please specify amounts here (max 5 posters):

Leaflets: _____ Stickers: _____ A4 Posters: _____

TABLE OFFERED Please tick the table you require. We do have a limited number of tables available in some sizes, so tables will be offered on a first come, first served basis. (more details of table sizes in the terms & conditions)

3ft space (1/2 standard table) @ £305	☐	Small table (4ft) @ £405	☐
Standard table (6ft) @ £510	☐	Medium table (8ft) @ £660	☐
Medium + table (10ft) @ £810	☐	Large table (12ft) @ £935	☐
Seperate room space @ £935	☐	XL table (16ft) @ £1100	☐
			Your table cost £ _____

If you pay for your table **IN FULL by November 29th** you can deduct £30 off th table fee - £30 £ _____

Sub total (all fees include VAT & electricity) £ _____

TOTAL FEES TO PAY £ _____

Exhibitor's signature: _____ Date: _____

PAYMENT DETAILS

- ☐ I enclose a cheque made payable to 'London Dollshouse Festivals'
- ☐ I have made payment by BACS/Bank transfer (see T&C for bank details)
- ☐ I am paying by Standing order as agreed with LDF.
- ☐ Please send me a paypal invoice
- ☐ Please deduct fee from my credit/debit card. I have filled in my card details below.

Card Type (visa etc) _____ Card no: _____ Exp date: _____ Sec no* _____

OFFICE USE ONLY:

Table confirmed: _____ Paid: _____ Date: _____

The Studio, 70a Lawford Rd, London N1 5BL . 020 7812 9892 . charlotte@dollshouseshowcase.com . Vat no: 172248118



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Advertising Booking Form – KDF Summer Show 2027

Spaces are limited so please book early

Company Name:

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Telephone no:

Email:

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Advert in 2027 KDF Summer Show Catalogue

Copy needed by Beginning March 2027 in pdf or jpg format (300dpi). We can help with artwork for a cost of £5.
KDF will invoice you at a later date. All prices include 20% VAT.

Price:

Mark here which advert you would like:

1/6 page full colour advert 83mm x 83mm (square)	£58.00	
1/4 page full colour advert 83mm x 125mm (portrait)	£78.00	
1/3 page full colour advert 180mm x 83mm (landscape)	£98.00	
1/2 page full colour advert 180mm x 125mm OR 83mm x 267mm	£143.00	
Full page full colour advert 180mm x 267mm (Portrait)	£253.00	



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Standing Order agreement for payment of the KDF Summer & Christmas Festivals 2027

If you are an exhibitor at the KDF Summer & Christmas Festivals & you have a UK bank account, you can pay for your table for both shows by standing order. This means you can spread out your payment for the 2 shows evenly over 12 months. This rate has a deduction of £20 per show off the full price of a table & is based on the rate of the Xmas 2026 show, so you will not be effected if there is a price rise. Monthly payments would be as follows:

3ft Space £44.58	Small table £59.58	Standard table £72.50	Medium table £98.33	Large table £135.42	Room £135.42	XL table £157.50
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(If your table size is not listed, please contact us in the office).

If you would like to pay by this method, you will need to set up the standing order with your bank. The first payment must be organised for **NOVEMBER 1ST 2026**. The last payment will be taken on October 1st 2027.

You will need the following LDF Bank details. Please make sure you put your **BUSINESS NAME** as a reference so we know who has made the payment:

Bank: Co-Operative Bank
Account name: London Dollshouse Festivals
Account no: 69973741
Sort code: 089299

Please fill in & return the form below with your completed contract, if you wish to pay for your table by standing order.

T&C's:

- 1: The dealers are expected to set up a standing order for the amount agreed, via their bank for 12 payments starting on 1st November 2026, through to 1st October 2027.
- 2: It is up to the dealer to check payments have gone through to the LDF bank account each month & report any delays to LDF.
- 3: If any of the 12 instalments do not arrive on the agreed date, there will be a £10 penalty fee per late instalment.
- 4: If the dealer has to cancel attending one of the events, LDF will refund any monies paid for that event, minus £70 admin fees, as long as another dealer can be found to take their place. LDF cannot refund any of the table fees if a dealer cancels within 4 weeks of the event.
- 5: The dealer will be unable to set up their table at the events if payments are not completely up to date as agreed.

Payment for Summer & Christmas KDF 2027 by standing order

I have arranged a standing order for the amount of £ _____ to be paid into the 'London Dollshouse Festivals' bank account on the 1st of each month from 1st November 2025 – 1st October 2026.

Company Name: _____

Contact Email: _____

Contact Tel no: _____

Table size required: _____

Signed: _____

Date: _____

PAYMENT:

BY CHEQUE: Cheque made payable to: 'London Dollshouse Festivals' (no Surcharge)

BY BACS: Bank: Co-Op, **Acc name: London Dollshouse Festivals, Acc no: 69973741, Sort code: 089299**
(no surcharge)

BY INTL BANK TRANS: **IBAN NO: GB02 CPBK 0892 9969 9737 41 . BIC: CPBKGB22** (Sender pays bank fees)

BY PAYPAL: LDF will send you a paypal invoice. (no surcharge)

BY CREDIT/DEBIT CARD: Fill in card details overleaf. (no surcharge)

TABLE SIZES All tables are approximately 0.72m high.

Small table = 1.22m x 0.76m (4 'x 2 '6") Standard table = 1.83m x 0.76m (6 'x 2 '6")

TERMS AND CONDITIONS

OPENING TIMES:

Friday May 21st 11.00 - 18.00 (LDF members enter from 10.00) . Saturday May 22nd 10.30 – 16.30 (LDF Members from 10.00)

VENUE ACCESS: Thurs May 20th : 18.00-21.00 . Fri May 21st : 08.00-20.00 . Sat May 22nd : 08.30 – 20.00

UNLOADING: If stock is not bulky, you can use lifts from the 24-hour underground car park, Campden Hill Rd. which surfaces in the forecourt, or you can drive onto the forecourt (you will need a KDF vehicle pass). You undertake to remove your car as soon as it is unloaded, before entering the halls. (Porters will help). Internal lift & stairs to Lower Foyer & First Floor. "Visible" packing up may not begin until the fair closes.

TABLE FEE: The table fee covers the following. Table, 3 ft space behind table*, up to 2 chairs, electricity, a detailed entry in the KDF show catalogue, KDF pack including show catalogue, exhibitor badges, table card & extras + 20% VAT.

STAFFING: Stalls must be staffed & open during opening hours. Badges must be worn at all times for security reasons. Only two people per table at any time, but you can have different helpers on different days. NOTE: if you only taking 1/2 a table space, you can only have one helper on the table at a time, although 2 badges will be supplied. Stalls 8ft or larger can order 3 badges

STALLS: Exhibitors may not sublet their table. No additional tables maybe brought into the Exhibition Halls without prior discussion with the organisers. All exhibitors are responsible for their merchandise. Exhibitors leaving their table during the show do so at their own risk. You require a table cover down to the floor on all four sides for neatness & security, also an overnight dust cover (if applicable). The table legs allow packing to be stowed away underneath. You must display your own or KDF name card clearly. Overhead signs are encouraged. **Please note:** no signs or goods to exceed table space booked. Selling from the front is only possible in positions where the table can be recessed. Consult us at contract stage about this or if you would like to bring your own stand. We will do our best to fulfil your requirements for your table size/location, but we cannot guarantee all your requests due to limited space at the Town Hall. Note: Most, but not all tables have gaps along at least one side.

PAYMENT: If you pay **IN FULL** by the date shown on the contract, you can deduct **£30** off the table fees shown. After this, the full amount will be due & failure to contact LDF within 1 month of receiving your contract to confirm your attendance at the Festival could lead to your table being allocated to another exhibitor. Exhibitors who have not paid **IN FULL** before KDF begins will not be able to set up their table.

CONTACT DETAILS: Contact details provided on the contract will be printed in the Show Catalogue. If you do not wish any part of your contact details to be published please inform LDF at least 8 weeks in advance of the show.

GOODS AND PRICING: 1:12 scale & smaller only. Prices in £ must be visible, please price items clearly e.g next to each item, or display a prominent list. No subletting or selling of other makers 'goods without prior arrangement with LDF. We advertise the Festival as 95% handmade items. If you are selling mass-produced or 'customised 'mass-produced items please discuss with LDF prior to the Festival. Failure to do so may mean you will be asked to remove these items from your stand. All work displayed at KDF must be original. If we believe work exhibited to be a copy of another craftsman's work, we will insist that these items are removed.

INSURANCE & LIABILITY: The organizer covers compulsory insurance and public liability only, **NOT** exhibitors 'own loss or damage, however incurred. Exhibitors are liable for damage caused by them to premises or fixtures. If you have not embarked on business Insurance, you can get exhibition cover from Hiscox Insurance Tel: 0808 2736 228.

CANCELLATION OF FAIR: The organizer's insurance covers against cancellation of Hall or Event for table fees in most instances (COVID-19 is NOT covered), but not your loss of earnings. The Organiser can only guarantee a refund of table fees minus LDF's expenses thus far, if the cancellation is not covered by their insurance in each particular instance.

CANCELLATION OF STALL BOOKING: Please inform us of any problems ASAP. Remember a fellow craftsman would need adequate time to stock up and the catalogue typesetting starts in October. We cannot charge full price for a table let at short notice so will only refund on basis of what incomer pays. Every effort will be made to re-let the stall and refund your fee less £70 admin costs, but if this is not possible, the entire fee is forfeited. Cancellations received after the Show catalogue has gone to print will not be refunded under any circumstances.

CANCELLATION OF CONTRACT: LDF has the right to cancel a contract between LDF & an LDF exhibitor at any time (with a full refund), if LDF believe it is for the benefit of the event in question or LDF as a whole.

* In some positions in the Kensington Town Hall, it may not be possible to give you a full 3 foot of space behind your table, but we undertake to give you as much space as we can.



Perfection in Miniature Awards 2027

The Perfection in Miniature Awards are back !

We are excited to announce that the Perfection in Miniature Awards for 2027 will once again be open to everyone to enter. The competition will culminate in a PIMA showcase display & the final judging happening at the KDF Summer Show on May 21st & 22nd at Kensington Town Hall.

The idea of the competition is still the same; we are looking for miniatures of the highest standard, handmade, showing skill & imagination, but this competition is not necessarily just replicating something perfectly in miniature, it can also be about making a unique item, something never seen before, somehow replicating our world or an imaginary world in miniature, full of your personality & style. By entering, your piece could also be included in the PIMA Showcase at the KDF Summer Show next year.

Judges will be looking for:

- 1: A high level of skill in the discipline you have chosen (woodwork, metalwork, doll making etc)
- 2: Detail in scale & proportion.
- 3: Good use of materials.
- 4: Imaginative, unique ideas & designs.
- 5: Craftsmen who push their work to a higher level than previously achieved.
- 6: **ALL ENTRIES MUST HAVE BEEN MADE SPECIFICALLY FOR THE COMPETITION THIS YEAR.**

The Prizes:

1st Place :

£6000

A free table at one of our future events

Runner up:

£2000

People's Choice Award:

£2000

To enter, you must **register** your miniature with us by **May 1st 2027**. After this date, we will send you a confirmation letter with an entry number & other important information. Entries must either be posted to our office prior to the KDF Summer Show, or delivered directly to the KDF Summer Show on Thursday 20th May 2027. All entries will be on display at the KDF Summer Show. Winners will be announced at an award ceremony during the KDF Summer Show.

This year we are able to help with postage of entries from outside the UK, so please get in touch if you need more information on delivering your entry.

We really look forward to seeing what incredible miniatures are created for this special competition.

Charlotte Stokoe

LDF Organiser